

## Privacy and Security Statement

### Introduction

The InfraGard System is provided as a service to any U.S. citizen whose application for access has been approved by the FBI. Most of the information the Bureau provides at this site is considered sensitive but unclassified and is for official use only. Sections 701 and 709 of Title 18, United States Code, prohibit the unauthorized use of the FBI seal or the use of the words "Federal Bureau of Investigation," the initials "FBI," or any colorable imitation of these words and initials "in a manner reasonably calculated to convey the impression that such [activity]... is approved, endorsed, or authorized by the Federal Bureau of Investigation."

### InfraGard Terms and Conditions For Use

The InfraGard Terms and Conditions policy defines the actions that InfraGard Management considers to be abusive, and thus, strictly prohibited. The examples named in this list are non-exclusive, and are provided solely for guidance to InfraGard users. If you are unsure whether any contemplated use or action is permitted, please send mail to [infragardteam@leo.gov](mailto:infragardteam@leo.gov) and we will assist you.

### General Conduct

The InfraGard system and user's email accounts are the property of the U.S. Government and are NOT to be used for other than official business. The use of InfraGard email to conduct personal business, including but not limited to posting of InfraGard email addresses on any public or nonsecure website, is in violation of the InfraGard Terms and Conditions of Use. User accounts found to be in violation of the InfraGard Terms and Conditions of Use will be immediately terminated.

Users are prohibited from transmitting on or through any of InfraGard's services, any material that is, in InfraGard's sole discretion, unlawful, obscene, threatening, abusive, libelous, or hateful, or encourages conduct that would constitute a criminal offense, give rise to civil liability, or otherwise violate any local, state, national or international law. The use of publicly accessible computers (e.g., libraries, airports, cafés, hotels, etc.) to access InfraGard is unauthorized. This type of usage may result in the involuntary dissemination of information to unauthorized entities.

InfraGard services shall only be used for lawful purposes. Transmission, distribution, or storage of any information, data, or material in violation of United States or state regulation or law, or by the common law, is prohibited. This includes, but is not limited to, material protected by copyright, trademark, trade secret, or any other statute. InfraGard reserves the right to remove such illegal material from its servers.

Each user is responsible for keeping personal profile data with InfraGard up-to-date and accurate. Furnishing false data on the signup form, contract, or online application, including fraudulent use of credit card numbers, is grounds for immediate termination, and may subject the offender to civil or criminal liability.

Users will not disclose account information or cause account information to be put at risk. Users are held responsible for all actions. Any compromise or suspected compromise of an account shall be immediately reported to the InfraGard Program Office.

Information available on InfraGard shall only be distributed in accordance with the InfraGard Dissemination of Information policy.

### System and Network Security

- Users shall not attempt to circumvent user authentication or security mechanisms of any host, network, or account.
- Users shall not attempt to interfere with service to any user, host, or network.

- Users shall not use any kind of program/script/command, or send messages of any kind, designed to interfere with a user's terminal session, via any means.
- Users who violate systems or network security may incur criminal or civil liability. InfraGard personnel will cooperate fully with investigations of violations of systems or network security at other sites, including cooperating with law enforcement authorities in the investigation of suspected criminal violations and/or activities.

### Email

- Harassment, whether through language, frequency, or size of messages, is prohibited.
- Users shall not send email to any person who does not wish to receive it.
- Users are explicitly prohibited from sending unsolicited bulk mail messages.
- Malicious email is prohibited.
- Users shall not forward or otherwise propagate chain letters, whether or not the recipient wishes to receive such mailings.

InfraGard accounts or services shall not be used to collect replies to messages sent from another Internet Service Provider, where those messages violate this Terms and Conditions Policy or the Terms and Conditions Policy of that other provider. These rules also apply to other types of Internet-based distribution media.

### Message Boards

InfraGard provides an internal uncensored message board. This message board is for the posting of timely topical information by users. As such, InfraGard does not control the content of the message board available to its users.

- Users are prohibited from excessive cross-posting or multiple-posting messages.
- Users are prohibited from posting chain letters of any type.
- Users are prohibited from posting binary files.
- Users are prohibited from canceling or superseding posts other than their own, with the exception of official message board moderators performing their duties.
- Users are prohibited from forging header information. This includes attempting to circumvent the approval process for posting to a moderated forum.
- A user shall not solicit mail for any other address other than that of the subscriber's InfraGard account or service, with the intent to harass or collect replies after InfraGard service has been terminated.

### Individual Accounts

InfraGard accounts are intended for use by an individual. Multiple logins are prohibited, except as allowed by the InfraGard policy. InfraGard accounts are intended for interactive use. Attempts to circumvent the 'idle daemon' or time accounting, or attempts to run programs while not logged in by any method, are prohibited.

InfraGard accounts operate on shared resources. Users are prohibited from excessive consumption of resources, including CPU time, memory, disk space, and session time. The use of resource-intensive programs that negatively impact other system users or the performance of InfraGard systems or networks is prohibited, and InfraGard staff shall take action to limit or terminate such programs.

Password security is the responsibility of the individual user. User passwords are computer-generated, eight characters long, alphanumeric, and not based on any dictionary word or common name. Users shall not share passwords or accounts with others and should never be recorded on paper.

### **Dissemination of Information**

The InfraGard system might contain information that is Law Enforcement Sensitive (LES) and is For Official Use Only (FOUO). Because it contains information protected by the Privacy Act, further distribution of the information and documents available are restricted to the official recipient or their parent agencies, unless approval from the information or document's author/owner has been obtained beforehand. Violations of the Privacy Act make both the releasing organization and the person involved in the unauthorized release liable in civil suits. Information shall not be released to the media or the general public. Information dissemination shall be limited to persons who have a need to know. Some information is law enforcement sensitive (LES) and release of such material could adversely affect or jeopardize follow-up investigative and law enforcement activities. Persons/organizations found violating the distribution restrictions shall have their InfraGard accounts terminated immediately.

### **Information Collected and Stored Automatically**

If you visit InfraGard to read or download information, we automatically collect and store only the following information about you:

- The type of browser and operating system used to access our site
- The date and time you access our site
- The amount of time on our site
- Your InfraGard System User ID
- The pages you visit

This information is primarily collected for statistical analysis. This government computer system uses software programs to create summary statistics, which are used for such purposes as assessing what information is of most and least interest, determining technical design specifications, and identifying system performance or problem areas. In certain circumstances, however, we may take additional steps to identify you based on this information and we may share this information, including your identity, with other government agencies. If you use InfraGard to either send or receive e-mail, the system will maintain log files of these transactions which can be used to identify e-mail users. The log files generally contain user identification information and the date and time e-mail was sent or received. In most instances, the content of the e-mail message will not be retained. We may share this information, including your identity, with other government agencies and for authorized purposes.

### **Information Collected from E-Mail**

If you send an e-mail to the InfraGard System administrator containing personally-identifying information such as your mailing address or telephone number, this information may be seen by various people. We may enter the information into a database and we may share it, both within the FBI, as well as with other government agencies. Information collected in this manner may be used for responding to requests for information as well as other authorized purposes. If your communication is very sensitive, you should also remember that e-mail is not necessarily secure against interception. The InfraGard system is monitored on a daily basis and audit records are maintained on all user activities. We have noticed instances of what appears to be inappropriate e-mail being sent to and from InfraGard users. Such e-mail consists of jokes, inappropriate .jpg/.gif files, etc. InfraGard users receiving e-mail that violates the spirit and intent of the above terms and conditions for use will immediately reply to the sender, requesting that such material NOT be sent to InfraGard mail accounts. The reply will also remind the sender that InfraGard is a U.S. Government system and is NOT to be used for other than official business. In the event the original sender continues to transmit unwanted or non-official mail to InfraGard users, please contact the InfraGard Program Office (infragardteam@leo.gov), who will elevate the response by contacting the individual's supervisor or Internet Service Provider.

### **Security, Intrusion, and Detection**

For site security purposes, and to ensure that this service remains available to all users, all network traffic is monitored in order to identify unauthorized attempts to upload or change information, or otherwise cause damage or conduct criminal activity. To protect the system from unauthorized use and to ensure that the system is functioning properly, individuals using this computer system are subject to having all of their activities monitored and recorded by personnel authorized to do so by the FBI (and such monitoring and recording will be conducted). Anyone using this system expressly consents to such monitoring and is advised that if such monitoring reveals evidence of possible abuse or criminal activity, system personnel may provide the results of such monitoring to appropriate officials. Unauthorized attempts to upload or change information, or otherwise cause damage to this service, are strictly prohibited and may be punishable under applicable federal law.

### **Disclaimer for Hypertext Links**

Neither the FBI nor its contributors are responsible for the content of any off-site pages that are referenced by or that reference to the InfraGard System. The user specifically acknowledges that neither the FBI nor its contributors are responsible for any defamatory, offensive, misleading or illegal conduct of other users, links, or third parties and that the risk of injury from the foregoing rests entirely with the user. Links to or from the InfraGard System do not constitute an endorsement by the FBI. These links are for convenience only. It is the responsibility of the user to evaluate the content and usefulness of information obtained from other sites.

### **Disclaimer of Information on InfraGard System**

All information provided by the FBI or InfraGard contributors on the InfraGard System is made available to provide immediate access for the convenience of interested members. While the FBI believes the information to be reliable, human or mechanical error remains a possibility. Therefore, the FBI does not guarantee the accuracy, completeness, timeliness, or correct sequencing of the information. The FBI shall not be responsible for any error or omission, or for the use of or the results obtained from the use of this information. The FBI does not assume responsibility for contributions of information that violate copyright or other intellectual property rights, other property, privacy or personal rights, or for consequences resulting from such violations. The contributor of information to InfraGard must ensure that any reproduction of copyrighted material does not violate United States copyright or other laws. The contributor of information must request written permission from the copyright holder if there is any question regarding the legality or propriety of using or reproducing copyrighted material. The FBI is not responsible for, and expressly disclaims all liability for, damages of any kind arising out of use, reference to, or reliance on such information.

### **Disclaimer of Endorsement**

Reference within InfraGard to any specific commercial products, processes, or services by trade name, trademark, manufacturer, or otherwise, does not constitute or imply its endorsement, recommendation, or favoring by the United States Government.